Submission Guideline

Step 1: Login to your RAS account via the link below:

Link: https://ras.papercept.net/

Step 2: Access author's workspace by clicking on the [Enter] of the SII 2024 channel. See below for illustration:

Access a workspace

To submit a new contribution to an active conference hosted by this site return to the Home page and look for the link 'Submit a contribution to...' next to the conference of your choice. Open the Home page in a new window or tab

IEEE RA-L	Enter	IEEE Robotics and Automation Letters access page (in a new window or tab)
IEEE-RAM	Enter	IEEE Robotics and Automation Magazine access page (in a new window or tab)
IEEE T-RO	Enter	IEEE Transactions on Robotics access page (in a new window or tab)
Other accounts	Access	Access all your PaperCept accounts on this portal associated with your O███████4 in a new window or tab
IROS 2023	My Program	My Program for IROS 2023 (in a new window or tab)
ISER 2023	Access	ISER 2023 Registration site (in a new window or tab)
SII 2024	Enter	Author or proposer of submission████

Click here

Click on [Submit the final version]

| Contributed Papers | Accepted | ► Submit the final version until October 15, 2023 | Choose an option |

Submission Guideline

Step 3: Please proceed with [Transfer copyright] and [Update the final version information]

Important notes

- **Upload charge.** The final version of your paper may be uploaded after payment of the upload cl upload fee is normally included in the registration fee for the conference. Charges may be paid t registration site.

- **File upload link.** The file upload link appears when the other mandatory actions have been com

- **E-mail notification.** Your final submission is not complete until the status of the submission is sl on your workspace. You will receive an acknowledgement by e-mail after the final submission is mandatory file that you previously uploaded the status of the submission is changed back to "Ac receive a notification by e-mail

- **Final submission update and re-upload.** You may update the final version information and upl and any attachments until the deadlines shown

Submission status	Accepted
Transfer copyright	Transfer copyright
Update the final version information Title, Author list, Number of pages, Abstract	Update the final version information
Cancel the page	Cancel the page

Success status

Actions to Be Completed

Action		Deadline	Status	Status Information
Pay the upload charge	Mandatory	Before submitting the final version	✗	Upload fee NOT PAID
Transfer copyright	Mandatory	Midnight October 15, 2023	✓	October 7, 2023
Check and update the final version information	Mandatory	Midnight October 15, 2023	✓	October 7, 2023
Upload the final version of the paper	Mandatory	Midnight October 15, 2023	✗	No file found
Upload the PowerPoint Slide	Optional	Midnight October 15, 2023		No file found
Upload the Video Attachment		Upload not allowed (belated upload is not permitted)		No file found
Upload the Readme file for Video attachment		Upload not allowed (belated upload is not permitted)		No file found
Upload the Summary file for Video attachment		Upload not allowed (belated upload is not permitted)		No file found
Upload the Attachment for nominating the best student paper award	Optional	Midnight October 15, 2023		No file found

Submission Guideline

Step 4: Access the SII 2024 registration page, where you can access Registration file:

https://sice-si.org/conf/SII2024/page/registration.html

Step 5: Please fill in the registration form and make the payment with your preferred payment method

Front page of SII2024 Registration Site

Submission Guideline

Step 6: After the payment is successfully made, please comeback to the Author's workspace and wait until the status of **[Pay the upload charge]** changed to ✓

Actions to Be Completed			
Action		**Deadline**	**Status**
Pay the upload charge	Mandatory	Before submitting the final version	✓
Transfer copyright	Mandatory	Midnight October 15, 2023	✓
Check and update the final version information	Mandatory	Midnight October 15, 2023	✓
Upload the final version of the paper	Mandatory	Midnight October 15, 2023	✗
Upload the PowerPoint Slide	Optional	Midnight October 15, 2023	

*** Note: The time for changing the payment status will depend the number of transaction at the time. Please patiently wait and inform us immediately via this email: sii_registration@ml.jaist.ac.jp if your status has not been changed for **more than 3 hours**.

Step 7: Upload the final version of the paper: PDF file, video, and so on

Submission Guideline

Step 8: Please prepare single-slide PowerPoint slide (Digest file) that illustrates your paper via Upload the PowerPoint Slide. Use the **SII2024 Digest Template** which can be downloaded from **here**.

Actions to Be Completed			
Action		**Deadline**	**Status**
Pay the upload charge	Mandatory	Before submitting the final version	✓
Transfer copyright	Mandatory	Midnight October 15, 2023	✓
Check and update the final version information	Mandatory	Midnight October 15, 2023	✓
Upload the final version of the paper	Mandatory	Midnight October 15, 2023	✓
Upload the PowerPoint Slide	Optional	Midnight October 15, 2023	

***Note: During the conference, a Digest will be distributed to all participants. Please do not change the template and keep fonts and font sizes as preset in the template.