[[1]](#footnote-1)

**The 2024 IEEE/SICE International Symposium on System Integration**

**Ha Long, Vietnam 8-11th January, 2024**

**WORKSHOP/TUTORIAL PROPOSAL**

[Full/half day]

*(Please modify accordingly: workshop or tutorial, full or half day)*

***TITLE : …***

**ORGANIZERS**

|  |  |  |
| --- | --- | --- |
| **#** | **Name** | **Affiliation and Email** |
| **1** |  | **University…**  **Email: …@** |
| **2** |  |  |
| **3** |  |  |

*Note: Organizer #1 should be the main organizer, who will be the primary contact person to whom all correspondence will be sent.*

* *Please delete notes (in red) when submitting the proposal*

**ABSTRACT**

(200 word maximum and 100 minimum. This abstract will be displayed on the SII2024 homepage, therefore, please be concise and catchy. Minor modifications can be made upon acceptance)

**DESCRIPTION**

(600 word maximum and 400 minimum. Describe the background, objectives of this workshop/tutorial in details)

**TOPICS OF INTEREST**

(Provide a list of topics (keywords, up to 10) addressed in the workshop.)

**INVITED SPEAKERS**

(Note confirmed and unconfirmed status. While the scientific topic match is essential, kindly considering the balance in term of nationality, gender when selecting speakers)

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **#** | **Name** | **Affiliation** | **Country** | **Gender** | **Status** |
|  |  |  |  |  |  |

**TENTATIVE SCHEDULE**

(Provide a (tentative) program for the workshop, as detailed as possible (name of sessions, invited talks’ length, discussion time slots, and so on)

|  |  |  |
| --- | --- | --- |
| **TIME** | **SPEAKER** | **TOPIC** |
|  |  |  |
|  |  |  |
|  |  |  |

**PLAN TO ENCOURAGE INTERACTION AMONG PARTICIPANTS**

(600 word maximum. Indicate how to structure your workshop/tutorial for maximizing discussions among attendees.

Plans for interactive and demo sessions are highly recommended.

Also, if the workshop/tutorial will be conducted in hybrid mode, please consider how to encourage discussion and audience participation)

**PLAN TO SOLICIT PARTICIPATION**

(300 word maximum. Details on call for contributions, considering both onsite and online attendances. Estimation of on-site attendances (minimum is 15))

**PREVIOUS SIMILAR ROBOTICS WORKSHOPS AND THEIR ATTENDANCE**

(200 word maximum. Details on previously held robotics workshops of similar topic. Similarities and differences between your proposal and those previous workshops. Number of attendees at these previous workshops)

**EQUIPMENT**

(Anything needed other than a projector and screen, such as: poster stands (how many, what size) or additional monitors, easel and writing pad, whiteboard, and so on)

**SPONSORSHIP (if applicable)**

(Organizers are encouraged to find financial support for better organization of the workshop/tutorial, such as poster presentation awards, lunch, travel support. Also, endorsements from committees are recommended)

**ADDITIONAL INFORMATION (if applicable)**

*(Feel free to add any other information at the end that will help us to evaluate your proposal. 300 words maximum)*

\*\*\*

*Please submit the filled template as your proposal via PaperPlaza for SII2024. Deadline for submission can be referred to the conference website (https://sice-si.org/SII2024/index.html).*

1. [↑](#footnote-ref-1)